



CITY OF DECATUR
invites applications for the position of:

Watershed & Lake Manager

SALARY: \$59,100.00 - \$98,200.00 Annually

DEPARTMENT: Public Works - Management

OPENING DATE: 02/17/22

CLOSING DATE: Continuous

JOB SUMMARY:

Plans, organizes, promotes and provides leadership for the conservation and protection of Lake Decatur and its watershed with an emphasis on water quality; applies for and manages lake and watershed improvement grants; maintains active partnerships with key watershed stakeholders and organizations; oversees consultant and contractor contracts and lake personnel; prepares annual watershed, lake and related capital projects budget, and manages same.

*** The City of Decatur is a drug free workplace. This includes marijuana. Candidates will be subject to a pre-employment drug screen, physical and background check post-offer.**

MAJOR DUTIES:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position).

1. Plans, organizes, promotes and provides leadership for the conservation and protection of Lake Decatur and its entire watershed with an emphasis on water quality.
2. Identifies, applies for and manages lake and watershed improvement grants from a wide variety of potential funding sources including government agencies, nongovernmental organizations, foundations and businesses.
3. Maintains active and productive partnerships with key lake and watershed stakeholders and organizations in the entire watershed, including government agencies, Soil & Water Conservation Districts, University of Illinois Extension, colleges and universities, nongovernmental organizations, foundations, Illinois Farm Bureau and other businesses.
4. Maintains a leadership role in the Heart of the Sangamon River Ecosystem Partnership and other lake and watershed stakeholder groups as required.
5. Assists with the selection and acquisition of, and manages, lake and watershed consultant and contractor contracts for performance and expenditures.
6. Manages the City's agricultural production, sediment storage, lake and river properties.
7. Performs lake personnel supervision duties including assigning tasks, ensuring task completion, quality, adherence to city policy and collective bargaining agreement, safety practices and procedures, disciplinary action and performance appraisals.

8. Prepares annual lake, watershed and related capital projects budget, and manages same.
9. Provides information and assistance to other City departments and the general public regarding lake and watershed policies, procedures, and practices, including news media interviews.
10. Prepares and maintains various reports, records, purchasing specifications and requisitions.
11. Performs other duties as required.

KNOWLEDGE & SKILLS:

1. Bachelor's degree in natural resources management or a related field such as watershed science, limnology, water resources, ecology, biology, agriculture or an equivalent combination of education and experience.
2. Minimum of three years of professional experience in watershed, reservoir, lake and/or river management. Five years' experience is preferred.
3. Possession of a valid State of Illinois Class D Driver's License.
4. Knowledge of, and skill in interpreting and applying, federal, state and local laws and regulations governing lake and watershed management.
5. Skill in directing, supervising, coordinating, motivating, counselling and evaluating personnel.
6. Skill in preparing and maintaining various reports, records, purchasing specifications, requisitions and budgets.
7. Skill in planning and developing programs, procedures and policies to continuously improve lake and watershed conservation and protection with an emphasis on water quality.
8. Skill in communicating accurately, effectively and diplomatically with a wide variety of professional contacts and audiences including formal presentations.
9. Skill in accurately and effectively using Microsoft Office, ArcGIS, and financial management software applications.
10. Ability to successfully manage multiple projects simultaneously.
11. Ability to independently travel by motor vehicle throughout the entire Lake Decatur watershed, as required.
12. Ability to travel by boat as a passenger on Lake Decatur and the Sangamon River, as required.

SUPPLEMENTAL INFORMATION:

Residency

This position requires residency within the corporate limits of Macon County or within the corporate limits of any municipality extending into Macon County. Upon original appointment, such appointees may reside outside said limits but shall be required as a condition of continued employment to comply with said residency requirement within twelve (12) months.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/decaturil>

Position #18-00159
WATERSHED & LAKE MANAGER
AR

#1 Gary K. Anderson Plaza

Decatur, IL 62523
217-424-2805
